

# MONMOUTH COUNTY PLANNING BOARD

FREEHOLD · NEW JERSEY

CHARLES CASAGRANDE  
Chairman



JOSEPH BARRIS, PP, AICP, CFM  
Director of Planning

## MINUTES

### Stormwater Technical Advisory Committee

Friday, January 16, 2026  
Virtual Meeting via WebEx

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#### CALL TO ORDER

Charles Casagrande called the meeting to order at 2:36 PM.

#### OPEN PUBLIC MEETING COMPLIANCE STATEMENT

Counsel Mark Aikins read the compliance statement.

#### ROLL CALL-ATTENDANCE

Members Present: Charles Casagrande, Joseph Barris, David Schmetterer, Nelson Santiago, Tim Thomas

Members Absent: Harriet Honigfeld, Joseph Ettore, Scott Thompson, Victoria Thompson

Alternates Present: Debby DeJong, Ellen Smith

Staff Present: Bridget Neary, Charlene Kiley, Michael Berry, Mark R. Aikins, Esq.

#### REGULAR REPORT

##### Staff – Stormwater Control Ordinance (SCO) and Municipal Stormwater Management Plan (SWMP) Reviews

Ms. Neary provided an update on Stormwater Control Ordinance (SCO) reviews. To date 49 approvals have been issued. There is one (1) outstanding conditional approval (Upper Freehold), and one (1) municipality (Asbury Park) has had a courtesy review but has not submitted an adopted SCO for review. Keyport has been in contact but has not submitted anything. Aberdeen has not made any contact to date. Staff will follow up with the new contact person in Keyport. The county has received several Municipal Stormwater Management Plans (MSWMP) for review and anticipates more to come. The committee discussed the requirements of the MS4 permit as well as some towns receiving a Notice of Violation from the NJDEP for noncompliance as a possible reason for the influx of MSWMP submittals.

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## OLD BUSINESS

### Adoption of September 2025 Meeting Minutes

Mr. Thomas motioned to adopt the September 3, 2025 meeting minutes. Ms. DeJong seconded the motion. Ms. Smith and Mr. Barris abstained. All were in favor by affirmation.

## NEW BUSINESS

### Freehold Township Stormwater Management Plan

Ms. Kiley reported on the staff review of the adopted Freehold Township Stormwater Management Plan and presented the checklist for county review of Municipal Stormwater Management Plans and Stormwater Control Ordinances that was completed by staff for this plan. Staff review found that the plan is mostly consistent with the provisions of N.J.A.C. 7:8-2 and N.J.A.C. 7:8-4, with a few exceptions. Staff concluded that the plan should list Total Maximum Daily Loads (TMDL)s and Impaired Waters and link to tools provided by NJDEP (NJWET Tool and TMDL Look-Up Tool). The TMDLs included in the plan are not inclusive of all TMDLs that should be addressed in the plan. The plan only addresses TMDLs of waterbodies that originate in the town, however the plan should address all TMDLs for which the town is part of a waterbody's watershed. Staff had conversations with NJDEP confirming the correct resources to be used to address TMDLs in MSWMPs. The plan should also include a reference to its SCO ordinance adopted in 2024. The plan was also missing some of the required mapping. Staff recommend conditional approval of this plan subject to the applicant making the aforementioned changes to the plan.

Mr. Casagrande called for an action from the Committee. Mr. Thomas made a motion for the Freehold Township Stormwater Management Plan to be recommended for conditional approval to the Planning Board. Mr. Nelson seconded the motion. Followed by a roll call vote. The decision carried unanimously.

Mr. Casagrande discussed data from the Environmental Joint Insurance Fund showing that towns without stormwater information on their webpage was one of the top violations of the MS4. The group has been helping towns identify MS4 compliance gaps to insure continued compliance.

### Revised Procedures for Municipal Stormwater Management Plan Review

Ms. Neary provided an overview of the current MSWMP review process and presented proposed revised STAC procedures (attached hereto). The proposed procedures would

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be similar to the current review procedures for SCOs, which do not require a resolution from the Planning Board. The new procedures would allow the Planning Director or designee to issue approval and conditional approval letters.

Mr. Casagrande called for an action from the Committee. Mr. Santiago made a motion to recommend revising the MSWMP review and approval procedures to the Planning Board. Ms. DeJong seconded the motion. Followed by a roll call vote. The decision carried unanimously.

## **COMMENTS FROM THE PUBLIC**

None.

## **ADJOURNMENT**

Mr. Schmetterer motioned to adjourn the meeting, Seconded by Ms. Smith. By affirmation all were in favor and the meeting adjourned at 3:04 PM.